

Spanish Dossier

How-to Collect ACCEPTABLE Evidence

Step 1: *The most important.* DO THE WORK WHEN ASSIGNED ☺

Step 2: Choose your evidence.

Source: (<http://svlinguafolio.yolasite.com/adding-evidence.php>)

Did you know that colleges are starting to place an emphasis on communication skills in a second language instead of just how many years you took? Also, did you know that jobs that require a person to be bilingual pay between 5 and 20 percent more? The goal of this portfolio is to track your language learning so that if you switch teachers or schools, your new teacher will have a good idea of what your abilities are. Also, you'll have something to show potential employers or colleges that showcases your best work!

During this step, you will be choosing evidence to include in your virtual portfolio. Look through your binder for past activities that have been graded and returned. They can be tests or in-class assignments. In general, you could include:

- essays
- videos of presentations
- recordings of oral responses or conversations
- paragraph length extended response answers
- letters
- drawings or diagrams based on a passage you read
- things you received a good grade on

You'll also want to look for things that specifically show that you can accomplish the tasks listed in the "can-do" statements document. You should always upload the final draft of an assignment. Don't worry about correction marks from your teacher.

Items that are generally NOT good pieces of evidence for your dossier:

- grammar practice
- fill in the blank questions
- things you got a bad grade on
- assignments completed in English

*** IMPORTANT*** You will be required at Mid-term and Final Exam to *demonstrate* this proof.

- **If you have a question about whether or not a piece of evidence is appropriate for your dossier, please ask your teacher.**
- **DO NOT WAIT UNTIL THE LAST MINUTE!**

Step 3: Upload/Save your evidence

Since this is an electronic portfolio, all of your evidence will need to be available electronically. You can accomplish this in a few different ways.

1. Take a picture of an assignment with a cell phone/tablet and email it to yourself. Open the file on the computer, save it in a place you'll remember, then upload it to your folder on Google Drive.
2. Use a scanner to scan an image of the assignment and then upload it to your folder on Google Drive.
3. Use a document camera to take a picture of the assignment, and then upload it to your folder on Google Drive. * The photo must be clear and easy to read or it will not be counted*
4. If you completed an assignment via GoogleVoice that you would like to use, please let me know close to when you submitted it so I can be sure to save it and then send it to you! (Otherwise I will delete them shortly after I give back grades)